

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES SEPTEMBER 15, 2026

11:30 AM - 12:50 PM

MH-141

Present: Bruschke, Childers, Dabirian, Gradilla, Graewingholt, Jarvis, Kleinjans, Mallicoat, Milligan, Swarat, Valdez

I. CALL TO ORDER

- Chair Dabirian called the meeting to order at 11:33am.

II. URGENT BUSINESS

- The Provost appointment of Dr. Walker did not comply with campus UPS policy.
- The Executive Committee went into Executive Session.

III. ANNOUNCEMENTS

- (Graewingholt) If anyone wants to do some craftivism on Thursday, I am hosting a pocket constitution event in the library's makerspace. There is tons of supplies that are all free. So, if you want to, you're welcome to join.

IV. APPROVAL OF MINUTES

- M/S/P (Jarvis/Swarat) Motion to approve the September 1st EC Minutes. Motion passed.
- 4.1 EC Minutes 9-1-26 (draft)
- 4.2 EC Minutes 9-8-26 (draft) – *forthcoming*
- Motion to amend August 25th minutes to add that FAC would consult with the Lecturer's Council before drafting any revisions to UPS 210.070. Motion approved unanimously.

V. CHAIR'S REPORT

- Today we had the elephant ribbon cutting, so I have photos to post on our Instagram account.
- Thank you to all Division heads for our shirts. Now everyone has an Academic Senate polo. Please try to wear your shirt, when possible, to a Senate meeting. We want to get all Senators their shirts. What I want to do is get a collective photo of all Senators wearing their shirts. I may ask everyone, maybe before Christmas or any time, to wear their shirts for a group photo.

Q: (Kleinjans) I find it annoying that there's only one size that is men's. A lot of Senators will complain about this. There's no way to have men and women sizing?

A: (Dabirian) I've been saying this for years to the bookstore. This is not something new. This is not a democratic process. Not only do we not get a choice of men versus women sizes. We don't even get a choice of material and design. They automatically changed us to the one we got because the vendor now only supported this one. This is all we got.

- I had a meeting with the President yesterday, and I discussed dean searches, IRA, and SmartAccess+.
 - The Executive Committee went into Executive Session.
- We do not have a lot on our agenda going into our September 24th AS meeting. If no UPS documents come to us, I am going to cancel the 9/24 meeting.
- I attended the student success meeting with the 2 vice-chancellors. We were told that we have to meet these deadlines and that our campus KPIs depend on it very much. One thing that is really important they talked about that we support on this campus is the CLEP exams. One of the things that they talked about is you can

use that and earn credit. The other thing is credit for prior learning for prior learning experiences. In order for us to increase our 4-year graduation, that means one of the messages that came out is to do 30 units in a year. Vice President Sassum said there is \$150,000 for summer school. Completion grants are not picked up a lot of times because you have to be able to complete that in a summer. When we asked for it, there was a very limited number of applications for people.

(Swarat) Another thing that will be useful to do is to articulate more courses with community colleges because it is cheaper. And then most of our students, 95% of them, bring credits from outside among the 4-year graduates. So, if they can't afford to do it here, go to a community college and do it, and bring the credits. But we have to have the particular requirements articulated.

VI. PRESIDENT REPORT – 12:15 PM

- The Executive Committee went into Executive Session.

VII. STAFF REPORT

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Jarvis for Dabirian], T, 9-8-26, 1:15 – 3:45 PM, TSU Legislative Chambers

- Audit (regular) presentation.
- Rochon welcome. He got a SmartAccess+ question; said it's only being done to save students money. He got an IRA question on when report will come; suggested it was forthcoming but gave no specific timeline. Got a sheer size of CSUF question: said CSU sets target.
- Time/Place/Manner presentation from Student Affairs.
- College board of directors presentations from COTA and CBE

8.2 University Advancement Board [Gradilla], W, 9-9-26, 9:00 – 10:00AM, Zoom

- Today we met to elect a chair and establish a meeting modality.
- Christy Scher was elected chair. We will have Zoom meetings.
- And the board will resume work on UPS 100.300.

8.3 Academic Advising Committee [Mallicoat], F, 9-11-26, 9:00 – 10:00AM, PLS-299

- The Academic Advising Committee met this am to introduce members, discuss the committee charge, and address the meeting format for the year. The decision was made to hold meetings fully online. The group will need to select a chair from the faculty representatives at the next meeting. The group also started discussing UPS 300.002 and its requested revisions.
- (Mallicoat) Committee members are raising concerns about how advising is being documented and the use of how students find appointments because it is all over the place.

8.4 Faculty Development Center Committee [Graewingholt], F, 9-11-26, 9:30 – 11:00AM, Zoom

- FDC Committee held 9/11 9:30-11am, moved to Zoom only. Chair Alison Dover called meeting to order 9:31am. Introductions. Two student members, many returning faculty. Meeting minutes approved by Michaela Bettez/Pratanu Ghosh. Members voted to move the meeting to Zoom moving forward.
- Meeting date changes for spring, Alison will be at a conference during March meeting. Aiming to move the April date (FEID application review meeting) up since the application deadline for FEID will be moved to February. Committee wants to get the FEID deadline closer to the Junior/Senior so that faculty and departments can effectively plan and avoid faculty submitting the same application for both awards. Will review any changes to dates in our October meeting. Slight changes to the rubric are needed based on last year's feedback.
- FEID Grant theme discussion. Aiming to cater the theme to this year's convocation commitments (helping students feel seen, decreasing time to graduation, ensuring post-graduation success).
- Kathleen Preston brought up the VOICE Awards and asked the committee about offering them around AI engaged teaching this year. San Diego State has something similar that highlights instruction around AI. Suggested to ask Michael Groves feedback as AI Faculty Fellow since his recent call was very similar. The committee was supportive of resurrecting this award. Even the students said they liked the idea.

- Kathleen Preston - FDC Director updates: Reviewed FDC Faculty Fellows and their work. AI Literacy for Educators pilot program got great feedback on the program. All but three who participated in the pilot ended up with some version of AI in their AI statement on their syllabus. AI Study Buddy Program has 108 students enrolled this semester. Inclusive Book Club and Mindful Book Club. New faculty orientation was a success. Nearly 50 groups/offices attended from across campus. Decent turnout for the "Faculty Fuel Up" drop in coffee and donuts the first week of fall. 2026 Faculty Recognition for Service due October 9th. Scantron is going away and being replaced with TestFlex. Training workshops will be offered on 10/5 and 10/8 in the ATC at 1pm. Blue Books will still be offered/used, but no more Scantrons will be necessary. Section of the FDC website for "Teaching Without Canvas" in the event of another outage. IT is also backing up our Canvas materials now to provide a backup. Please consider giving feedback. Still plans in the works to automate faculty communication when they've reached the required workshops for FDC certificates.
- Adjourned 10:55am.

8.5 Planning, Resource & Budget Committee [Bruschke], F, 9-11-26, 1:00 – 2:30PM, PLS-299

- The President appeared in the committee but did not present the charge or respond to last year's memo. There was extensive discussion of IRA. Parvin Shahrestani was elected vice chair (and will become the chair next year). There was extensive discussion of how the budget might be presented so that the true cost of instruction could be accounted for. The .605 UPS changed the word from "should" to "shall."
- Editorially, I will say that the discussion about counting the direct costs of instruction predictably turned to counting all support expenses (the example was air conditioning) as instruction.

8.6 General Education Review Committee [Childers], F, 9-11-26, 2:00 – 4:00PM, Zoom

- Brenda Bowser was reelected as chair
- Committee voted to continue meeting on Zoom
- Brenda provided context for GE review and an overview of the process developed last year
- Pilot with GE Area 1C
- Plan to meet with Su to develop survey process based on self-assessment form. Preparing announcement memo soon

IX. NEW BUSINESS

9.1 AI Policy & Task Force – (Discussion item)

- (Dabirian) We need to get the AI Task Force done. Are we okay with me, Jon, and Matt putting together nominations to serve, and we will send the names to all of you, and if no one has anything they want to change, we will send it up to get approved?

Q: (Mallicoat) Will we have someone from Student Conduct?

A: (Dabirian) Yes, we will have someone from Student Conduct, and I also want to make sure we have a student from ASI on there. We want to make sure student voices are heard.

9.2 Retreat Subcommittee – (Discussion item)

- (Dabirian) I need 3 volunteers for the Retreat subcommittee.

The subtopics for the retreat will be retention, financials, curriculum approval processes, and administrative barriers.

The three volunteers are:

- Jon Bruschke
- Su Swarat
- Megan Graewingholt
- Greg Childers (representative for Academic Affairs)

9.3 Streamlining Curriculum Process – (Discussion item)

X. ADJOURNMENT

- Meeting adjourned at 12:57 pm.